



STANDARD PROCEDURE INSTRUCTION

Title		SPI
Vale Fire Department		# 34-13
Department	Supersedes SPI Dated	Effective Date
Safety, Health and Environment	June 5, 2009	December 1, 2015

Vale Fire Department

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1. PURPOSE

- 1.1 To ensure that Manitoba Operations has sufficiently trained personnel with the capability to respond to a surface fire/level I emergency.

2. SCOPE

- 2.1 Applies to all surface areas of the Manitoba Operations
- 2.2 The requirements of an initial response team for any surface fire on company property require a minimum of (3) trained fire fighters for exterior fire attacks and five (5) trained fire fighters for interior fire attacks.

3. PROCEDURES

Vale Fire Department Selection Process

- 3.1 The Manager of Human Resources, Safety, Health and Environment or their designate will be accountable to review the required personnel levels with the department heads to ensure there are sufficient numbers of Vale Fire Department personnel from appropriate areas.

Selection:

- 3.2 The resourcing of Vale Fire Department members is done by one of two ways:
- 3.2.1 The interested employee is to inform his/her supervisor that they are interested in joining the Vale Fire department and his/her supervisor is to pass the name on to the Emergency Response Supervisor.



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3.2.2 When new Vale Fire Department members are required, the Emergency Response Supervisor will contact area supervision. Selection will be done in consultation with area supervision.

3.3 New members attend one orientation practice. At this time an interview will be conducted with the candidate. Successful candidates will be sent for a medical and upon completion, will begin regular training.

3.4 All new Vale Fire Department members must have an initial Medical examination by a physician before they can participate in regular training.

3.5 Active Vale Fire Department members will have mandatory comprehensive health screening.

Training:

3.6 Fire Fighters shall be certified to the minimum level of first aider II within the first two months of joining the Vale Fire Department.

The Emergency Response Supervisor will ensure that there are sufficient Fire Fighters with a class 4 with air brakes driver's license for effective response of the department.

3.7 Each Fire Fighter will be scheduled to train approximately eight hours each month.

3.8 There are four Fire Crews that follow the Smelter shift schedule for training.

3.9 The Vale Fire Department training program will be organized to bring members up to the level of training identified in the training plan within 12 months of them joining. The training program will consist of but not be limited to:

- SCBA (Self Contained Breathing Apparatus)
- Fire behavior



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- Portable Fire Extinguishers
- Fire hoses, nozzles, and appliances
- Hazard recognition
- Pumper operation

- 3.10 In addition to the regular scheduled training sessions, there will be occasional simulated emergency exercises in conjunction with the operating departments.
- 3.11 The members from the Smelter Shift Crews attend practice on overtime. Each member attends fire practice on the last day off before day shift rotation. (7:30 to 4:00pm)
- 3.12 There will be no fire practice on Fridays, Saturdays or Sundays.

Vale Fire Department Pay:

- 3.13 Upon completion of a medical examination that verifies the member is fit for duty, members will receive the monthly rescue premium. The rescue premium will be paid during the first pay period of each month.
- 3.14 The rate of pay for emergency duty will be the highest hourly rate of pay. Should a member be required to don an SCBA and go under air, they will be paid twice the highest hourly rate of pay for the time they are under air.
- 3.15 The Emergency Response Supervisor shall be responsible for auditing fire crew training compliance.



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4. ATTENDANCE

- 4.1 All Vale Fire Department members are expected to attend all scheduled training. If a member misses two practices in a row or more than four throughout the year, they will be interviewed by the Emergency Response Supervisor to determine if they wish to continue as a member of the Vale Fire Department. Continued absences from practice may result in the member being removed from the Vale Fire Department.

Approved By	Title Vice-President, Vale Manitoba Operations
Date	

