

## STANDARD PROCEDURE INSTRUCTION

Title		SPI
<b>On Call Procedure Notification of an Ambulance Call</b>		<b>34-16</b>
Department	Supersedes SPI Dated	Effective Date
<b>SafeProduction &amp; Training</b>	<b>March 9, 2007.</b>	<b>July 15, 2009</b>

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# On Call Procedure Notification of an Ambulance Call

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## 1. PURPOSE

Upon receipt of an ambulance call, the First Aid Attendant will notify SafeProduction On-Call.

1.1 The purpose of the notification is to:

- Ensure situation is under control
- Expedite medical treatment
- Hospital visit
- Notification of next of kin
- Ensure appropriate persons have been notified if additional resources are required (i.e. rescue operations)

## 2. SCOPE

2.1 All ambulance calls within the plant site.

2.2 All requests from the City of Thompson for assistance.

### SAFEPRODUCTION ON CALL MAY BE REQUIRED TO NOTIFY:

Department Management on call.

Management on call.

The Manager of SafeProduction and Training or their designate.

The Safety Facilitator of the area.

The Worker Safety Rep of the area

Any relatives on the plant site.

Next of kin.

The Union.

The Mines Branch.

Public Affairs.

Employee Relations.

R.C.M.P.

Mining Accident Prevention Association Manitoba

3. DEFINITION

- A) Minor injury requires medical treatment, then employee returns to work..
- B) Serious injury or illness requires hospitalization and/or time away from work.

4. PROCEDURE

The SafeProduction on call will ensure that:

- 1. The SafeProduction on call attends the hospital to offer assistance to the employee. This will include guidance to the employee regarding the Functional Abilities Form (FAF).
- 2. Next of kin is notified in the event of serious injury or illness (if required).
- 3. Departmental management is informed.
- 4. Mangement on call is informed (if required).
- 5. The Mines Inspector is notified (if required).
- 6. The Union is notified (if required).

Approved By	Title
	General Manager, Manitoba Operations
Date	

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**Lovro Paulic**  
**General Manager**  
**Vale Limited**  
**Manitoba Operations**

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Date