



STANDARD PROCEDURE INSTRUCTION

Title		SPI
Restricted Entry Hazardous Areas		#34-24
Department	Supersedes SPI Dated	Effective Date
Safety, Health and Environment	June 02, 2009	June 3, 2014

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1. PURPOSE

- 1.1 To prevent unauthorized personnel from entering a hazardous area.

2. SCOPE

- 2.1 Plastic yellow tape preprinted with the wording “**AUTHORIZED PERSONNEL ONLY**” is the only form of barrier tape allowed.
- 2.2 The use of tape, rope, or chain is restricted to areas that do not require a physical restraint such as guard rails, hand rails, fencing, etc.
- 2.3 Plastic tape for the purpose of roping off an area is not permitted in the Smelter and Refinery or below the collar at the mine sites.
- 2.4 Pylons may be used to restrict access into a Waste Management work location outdoors only.

3. PROCEDURES

- 3.1 Attended Hazardous Work Area
 - 3.1.1 Entry to a hazardous work area in which authorized personnel are working may be restricted using the permitted plastic yellow tape except in the Smelter, Refinery and below the collar at the mines.
 - 3.1.2 Authorized personnel means any worker assigned to work within the secured area or the supervisor who is directly involved in supervising the job.
 - 3.1.3 Status tags must be affixed to the tape legibly identifying the person responsible and the specific work and or specific hazard involved.



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3.1.4 In an area where entry has been restricted by rope or chain, **“AUTHORIZED PERSONNEL ONLY”** signs must be affixed with the name of the person responsible, the specific work and/or specific hazard information.

3.1.5 Approval to enter a secured area must be obtained from an authorized person at the site each time an unauthorized person wishes to enter the area.

3.1.6 The tape, rope or chain is to be removed from the job site upon completion of the job.

3.2 Unattended Hazardous Work Location

3.2.1 Entry to an unattended hazardous area must be restricted using rope or chain. (except for short periods ie; coffee breaks, lunch breaks etc. when **AUTHORIZED PERSONNEL ONLY** tape may be left in place) where permitted.

3.2.2 A **“DANGER DO NOT ENTER”** sign (8.5 x 11 inches) must be filled out legibly identifying the person responsible, the specific hazard involved, and placed on the rope or chain at each entrance. These signs should be no more than twelve to fifteen feet apart.

3.2.3 Consideration should be given for a travel way when restricting access to an area. Providing a travel way should minimize the need for people to be within the restricted area.

3.3 Waste Management Work Location

3.3.1 Waste management work locations are those outdoor areas in which mobile equipment will be in use for waste collection or container handling.



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- 3.3.2 Entry to a waste management work location may be restricted by waste management personnel using pylons only.
- 3.3.3 Pylons should be no more than ten feet apart.
- 3.3.4 Approval to enter a secured area must be obtained from an authorized person at the site each time an unauthorized person wishes to enter the area.
- 3.3.5 All pylons are to be removed from the site upon completion of the work.

Approved By	Title
	Vice-President, Vale Manitoba Operations
Date	

