



STANDARD PROCEDURE INSTRUCTION

Title Travel on Plant and Plant Access Roadways		SPI #34-39
Department Environmental Health & Safety	Supersedes SPI Dated	Effective Date September 29, 2009

1. PURPOSE

To provide instruction for vehicular and pedestrian traffic while on **VALE** property.

2. CONTEXT

All types of traffic are exposed to high-risk hazards when moving on an industrial site. Hazards of the industry such as but not limited to:

- Heavy Mobile and Stationary operating equipment
- High noise levels
- High concentrations of pedestrian traffic.
- Limited space on sides of roads
- Visibility issues
- Blind areas

Guidance for this SPI, including the section on pedestrians was taken from the Manitoba Highway Traffic Act.

3. SCOPE

This SPI applies to all employees and contractors on all roadways, access roadways, and **VALE** property.

4. REQUIREMENTS

4.1 Pedestrians

- Pedestrians shall use all designated walkways (side walks, painted or identified pathways), and if no walkway exists pedestrians shall walk on the left hand side of the roadway facing traffic.
- Pedestrians using **VALE's** access roadways shall wear suitable reflective/ high visibility clothing such as a reflective vest.

4.2 Bicyclist

- Bicycle use is not permitted inside gated areas of the plant(s), bikes are to be parked in designated bicycle parking areas.

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- All cyclists must wear a bicycle helmet while on **VALE**'s access roadways
- Bicycles operated during twilight or dark conditions must be equipped with a headlight and taillight.
- All cyclists must wear high visibility clothing with reflective tape on the person or back pack.
- Bicycles are not permitted on **VALE**'s access roadways during winter driving conditions, (ice or snow covered roads)
- All cyclists must follow all applicable Manitoba traffic regulations
- All cyclists must obey posted signs.

4.3 Off-Road Vehicle Use

- Personal off road vehicles including snowmobiles and quads are not allowed travelling on **VALE**'s roadways or **VALE**'s access roadways.
- **VALE**'s Off-road vehicle operators must follow all applicable rules contained in the MB Highway Traffic Act including the use of helmets while operating the vehicle.
- Personal off-road vehicles are not permitted on **VALE** property.
- Procedures shall be developed from risk assessments and in consultation with Departmental HSE Committees to address the use of off road vehicles in order to complete work related tasks.

4.4 Vehicular Traffic – (includes motorcycles)

- Motorists shall follow all regulations and laws as described in the Manitoba Highway Traffic Act.
- Motorists shall obey all posted signs and roadway markings.
- Seat belt use is mandatory for all vehicles or mobile equipment operated on the Vale property or in the course of carrying out duties on behalf of Vale, on or off, of the plant(s) property. Any exemption to this requirement must be approved and signed by the area Manager after conducting a risk assessment and in consultation with the (where there exists) local HSE Committee
- The use of cell phones is not permitted while operating a vehicle or mobile equipment on the **VALE**'s property or in the course of carrying out duties on the behalf of **VALE**.



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- 4.6 Variances to these general requirements must be approved and signed by the Manager of Shops and Transportation after consultation with the local HSE Committee.

Approved By	Title General Manager, Manitoba Operations
Date	