

STANDARD PROCEDURE INSTRUCTION

Title		SPI
Hard Hat Policy		34-47
Department	Supersedes SPI Dated	Effective Date
Safety Health and Environment	June 5, 2012	August 29, 2013

Hard Hat Policy

STANDARD PROCEDURE INSTRUCTION

1. PURPOSE:

This policy will provide instruction on the use of a Hard Hat color code system.

2. CONTEXT:

It has been recognized that due to the large number of people working in the plants, it is difficult to identify new hires.

To manage risk to as low as reasonably achievable, there is a need for a “new hire” to be easily recognized due to the fact that their knowledge of rules and practices is in the developmental stage and to increase the reflective properties of an employee’s head protection .

3. SCOPE:

This SPI applies to all newly hired surface and underground Vale employees.

4. REQUIREMENTS:

- **Orange Hard Hat with reflective striping (one stripe across the upper ridge and one on either side):** All Vale Manitoba Operation employees with less than six (6) months knowledge of Vale rules and practices in the department that they are assigned to. This will include transfers, operations, and maintenance employees.
- **Yellow Hard Hat with reflective striping (one stripe across the upper ridge and one on either side):** All Vale Manitoba Operation employees with greater than six (6) months knowledge of Vale rules and practices in the department that they are assigned to. This will include transfers, operations, and maintenance employees.
- **White Hard Hat with reflective striping (one stripe across the upper ridge and one on either side):** All Vale Riggers and Rescue employees.
 - **Employees will be notified of orange hard hat term completion through the Department Coordinator. The Employee will return the orange hard hat to the Safety Facilitator of the department for refurbishment.**

Note: Wide brimmed hard hats may be worn by Riggers and Shaft crews.

Required by law:

W210 10/02 6.10 (1)

W210 MR 212/2011 4.5 (1)

Safety Precautions:

- Inspect and clean hard hat and liner suspension on a regular basis.
- Replace entire hard hat immediately after it has withstood an impact of penetration or shows any signs of wear or damage.

Example of approved striping:



Approved By	Title
	Vice President Manitoba Operations
Date	